

**Michigan Adult Education Professional Development
Curriculum Practitioners' Task Force Minutes
3/3/06**

Attendance: Mary Hemmen, Marilyn Rechartd, Cindy Glore, Christina Luikey-Nelson, Linda Colagross, Jeff McNeal, Jo Pamment, Carol Wells, Jim Hunt, and Pat Walstra (*may have missed someone*)

Meeting called to order at @ 8:45

Approval of Minutes;

Motion	Jim Hunt
Second	Carol Wells
Vote	Unanimous

Next Meeting April 28th at the Sheraton Lansing Hotel. Please remember to RSVP if you did not at the meeting. The contact is Bonnie Vondracek at bv73008@aol.com. Don't forget to bring your mapquest directions for mileage.

Curriculum Task Force Projects Reports

ESL Curriculum sub committee Report (Linda Colagross)

Reported that pilot is completed for ESL curriculum and that the survey forms are due this week. The surveys that have come in are favorable towards the ESL curriculum. The ESL curriculum will be going back to the sub committee (ESL Professional Advisory Committee for modifications (March 31). They will then be back to the committee for formal approval. The changing of levels for ESL curriculum to match the Fed guidelines will be addressed at the time of review. The ESL sub-committee will have some lesson plans drafted to go with the new curriculum in the near future.

GED Curriculum (Linda Colagross)

It was reported that the GED pilot is going well and that the survey is in-place. Survey results and feedback completion is scheduled for April 28th meeting.

ABE Curriculum sub committee (Linda Colagross)

ABE curriculum first drafts are done except for the last level in numeracy. (McNeal's projection is by the end of the month) It was suggested that we run a limited pre-pilot with some of the summer programs to get some initial feedback. Some sub-committee members will be coming in the day before to meet on ABE curriculum. Time would be spent on numeracy at the end of the meeting with Marilyn volunteering to help.

Literacy Committee Update (Carole Jacobs)

Literacy group worked on finalizing their presentations for the conference. Samples of promotional materials were reviewed and approved.

DLEG Conference

All sorts of good things going on: over 400+ registrations, 88+ and 25 exhibitors are scheduled at this time. General discussion followed. Check the website for details: www.mccte.msu.edu

Old Business

Adult High School Expectations/Outcomes

This item has been left on the agenda. Any action will be tabled until the April meeting.

Formal recommendations

The following recommendations received support from the Office of Adult education.

- We recommend that the ESL and GED curriculum to be rolled out in the fall of 2006
- It is recommended that Adult Education curriculum be used as a state model rather than a mandated curriculum.
- The curriculum task force recommends that a policy statement is made that the Adult Education curriculum is formally reviewed every three years.

Support was postponed on the recommendations for professional development until more details are supplied on the process. (Recommendation below)

- Our recommendation is that professional development teams should be formed from professionals/practitioners from within the State. National professionals who could provide the history, national perspective, and help with any compliance issues would be engaged to support this team.

Adult High School Graduation Survey

Final copy was approved and the survey has been sent to Deb Hargrove to have it converted into electronic media. Deb will develop the links and monitor data collection on the survey. (Post note; the survey is done and should be out on the server shortly.)

New Business

Professional development

For the release of the curriculum to the state in the fall, Susan Pimento(sp) is recommended for the national perspective. She would provide the federal perspective and overview on the development of curriculum for adults. In the brainstorming that followed it was agreed that the MAEPD staff will meet with the ESL team and GED team to design a 1-day training on curriculum to be presented at four statewide locations. Projected dates are Oct 16- 27. Some of the ideas I heard:

- Present ESL curriculum at October workshop put on by ESL Professional Advisory Committee.
- Present GED curriculum at the October MACAE conference.
- Have MAEPD include as part of professional development in next years offerings.
- Train the trainers
- Curriculum professional development team to present workshops.
- MAEPD assisted curriculum development teams.

Personal note: Ideas were going by too quickly for me to keep up on all the ideas or thoughts on the topic. Pat has the tear sheets on the brainstorming secession. I hope that she can bring them to the next meeting, when we revisit this.

Jeff McNeal