

Curriculum Task Force Meeting Minutes for 12-12-08

Present: Mary Hemmen, Christy Luckey-Nelson, Lee McKenzie, Jo Pamment, Nancy Rotarius, Bill Sherb, MaryAnne Thorndycraft, Carole Wells

The meeting was called to order by Christy

Housekeeping Items:

1. Approval/Corrections of 10-3-08 Meeting Minutes: Corrected typo error: changed APL to ALP. Motion made by Carole/Jo. Motion carried.
2. Corrections of Task Force list: Master list was distributed, changes made and list given to Christy.
3. Next meeting date/location: H Hotel, Midland
4. Sign up for next meeting
5. Reviewed how to cancel/reserve rooms for Task Force meetings.
6. Travel mileage sheets collected

Large Group Discussion:

1. C-LEG Report: Review very carefully. ABE to community college/vocational training. Share information with colleagues.
2. 2009 State conference presentations discussion:
 - A. Building and Nurturing Partnerships, extended session (Nancy/Christy)
EXTENDED SESSION DUE END OF DEC/.JAN. SO CAN ADVERTISE ON MAEPD
 - B. How to Contextualize ABE Content Standards (Susan Ledy?)
 - C. Shoring up ESL Weak Areas in Your Program
 - D. Closing the Gap Between Adult Education and Secondary Education
 - E. Dissemination of HSC Survey Results and Discussion How MMC Impacts Adult Education
REGULAR SESSIONS DUE FEB. 1ST SO CAN ADVERTISE ON MAEPD
3. Update on Moodle: Needs to be linked on the State Adult Education website, also on the Home page of MAEPD website so more are aware that it exists.
4. Update on H.S.C. survey: 77 completed the survey. A motion was made by Carole/Jo to re-submit the survey to the field, asking everyone with an adult education program to respond. If you responded before, you do not have to do again. Send through the listserve. Motion carried.
5. MMC/HSC: There was an article in last D-LEG newsletter, page 3. It is posted on the State Adult Education website. After discussion and research with Judy and Nancy it seems there are more questions than answers. Nancy shared a response from Mary Alice Galloway that the relationship between adult education and MMC needed to be looked into. Dianne will meet with Department of Education to try to get consistent clarification. It was unknown how Personal Curriculum could be used in regard to this.
6. Update on the schedule for Content Standards revisions was tabled until next meeting in January. Technical Assistance papers for Content Standards, numbers

This activity was sponsored by the MAEPD Grant.

Curriculum Task Force Meeting Minutes for 12-12-08

on GED Content Standards needs to be explained. ESL Content Standards and CASAS based competencies—look at combining life/work.

Small Work Groups

1. ABE/Literacy Content Standards joint meeting with Literacy Task Force
2. MMC/Accountability joint meeting to discuss MMC and adult education
3. GED numbering to be consistent with other content standards.

Reports from 3 Small Work Groups:

1. Reviewed ABE Content Standards revisions from members of Literacy Task Force: change numbers, goals to benchmarks. Use as a Checklist for Literacy Council users. It will be sent to Christy to disseminate to the Curriculum Committee. It will go to Literacy Task Force then Curriculum Committee. Undecided if it will be a companion or document by itself for Councils.
2. The small group decided to solicit questions from practitioners on MMC impact on adult education. Submit list to Dianne by January Task Force meeting. The group representatives will ask through MACAE Regionals, Moodleboard, Newsletter. Motion made by Jo/Carole. Motion carried.
We also decided it would not be a good time to have a session at the State conference, but rather next year instead.
The results of the high school survey will be disseminated to the field at the State conference. It was not decided how yet.
3. Technical papers will be simplified and be same format—Carole will put together and send to Christy to be disseminated to rest of Curriculum Task Force.

Next Meeting

1. Finalize technical assistance papers
2. Formalize time plan for review of Content Standards
3. Literacy Council changes on ABE Content Standards—reviewed
4. Finalize our regular State conference sessions
5. Begin ALP changes to align with post secondary/employment
6. Lee will send Christy prison ALPs for review
7. New State Plan—tying contextualization to everything we do.
8. Do we need crosswalk for ABE with TABE?

Adjourned 2:30 p.m. Motion made by Carole/Bill. Motion carried.