

Accountability Task Force
March 3, 2006
Kalamazoo, Michigan

Members Present: Megan Byard, Rich Klemm (chair), Sandy Thelan, Ben Williams, Doug Wood (vice-chair), Pat Ojala and Cliff Akujobi

Rich opened the meeting by welcoming everyone, followed by an overview of the day's agenda. Minutes from prior meeting were distributed. Minutes were approved.

GED Testing Policy – Sandy Thelan and Ben Williams

Ben and Sandy distributed the GED Testing Policy... changes were made to page 3. Pat had concerns regarding the wording on ESL tests... 6th test in NJ is an English Proficiency Test – for students who take the test in Spanish or French, they must take the English Proficiency Test for their transcript to reflect English proficiency. Ben struck out the last paragraph to make it more understandable.

18 years olds are not required to have a waiver... the new policy will say that they need to refer to the existing Michigan jurisdictions for requirements.

The regulations for under 18 year olds did not change. A motion was made to have DLEG put the policy in the Guidebook. Motion was seconded and policy is now being sent to DLEG to place in the Guidebook.

Definitions and Acronyms – Review of Proposed Changes

Connie May was unable to attend with the document update. Sandy updated the task force on the history of the document saying that “Adult Literacy Participant” was added.

Item #14 – recommended to change discrete to “knowledge and skills”

Item #18 – recommended that DLEG reconsider the definition from April

Section 107

Dianne came in and spoke about 107. If you're doing Federal Budget sheets, why couldn't we just add a few lines for Section 107? It was determined that DLEG would leave the Federal Budget App page alone.

The task force committee will come up with recommendations for program to account for 107 money, because the state is looking for detail on how 107 money is being spent.

Pat made a suggestion for DLEG to present at the Business Managers Conference on the topic of drawing down funds and accounting for both.

The committee recommended that they remove the total box on the bottom left and remove deferred and replace with in-kind. Sandy will provide the suggested changes at the next meeting.

Subcommittee Work & Reports

- **107 Budget and Narrative Subcommittee**

RICH, need stuff for here.....

- **Monitoring Training Subcommittee**

The subcommittee reviewed the website that was created by Deb Hargrove as a draft. Pat forwarded content for the communication section.

After much discussion, the committee decided to overhaul the training and tailor it based on the 31 questions that had been developed from DLEG. The committee separated the questions into categories and assigned each committee member to a DLEG staff member to create content for the training. The focus on the content will be “what you need to have to put together to answer this question”..the committee agreed. Deb will go forward with the redevelopment.

The meeting was adjourned.