

**Michigan Adult Education Practitioners Task Force**  
**Curriculum Practitioner's Task Force**  
October 16, 2009                      Lansing, MI  
**Meeting Minutes**

**Present:** Mary Hoag, Jaffria Leach-Orr, Susan Ledy, Christy Luckey-Nelson, Pete Palasinski, Jo Pamment, Jane Rudisill, Bill Sherb, MaryAnne Thorndycraft, Carole Wells

**Call to order:** 1:00 p.m. – the morning was spent in general session.  
Welcome new members.

**Housekeeping Items:**

A motion to approve the 4-3-09 meeting minutes was made by Jo Pamment and Carole Wells. All approved, motion carried.

Corrections to the Task Force Membership List were made and submitted to Christy.

2009-10 Meeting Dates handout was distributed. All meetings will take place at the Lexington Hotel in Lansing. **The April 23<sup>rd</sup> meeting date will have to be changed due to the Spring ESL Conference on that same date.**

A review of reserving rooms for the Task Force meetings. If you do not sign up at the last meeting for the following meeting requesting a room you must contact Kathleen Sullivan to do so. If you reserved a room, you must cancel at the hotel if you can't come, or risk being charged.

Individual mileage sheets were collected and submitted to Christy. All mileage sheets submitted must include mapquest.

Review format of meetings:

1. Meeting in large group
2. Divide into tasks and break up in smaller groups
3. Reconvene in large group, present to the rest
4. Large group vote (if needed)

**Ground Rules for meetings:**

Review of rules

**2008-09 Deliverables-Curriculum Task Force**

Review of status:

1. Review of content standards. Christy will send out schedule of content standards review.
2. Review/revise technical assistance papers for all content standards is done
3. Moodle not being used
4. Evaluations of State Conference and August training, waiting for from MAEPD.
5. Discussion on High School Diploma requirements and what we know now. High school completion doesn't impact current adults, but anyone after graduation next year will have to follow the new high school requirements.

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6. HSC survey was released.
7. State conference sessions were presented
8. Marketing sub-committee: some positives which include the quarterly newsletter put out by the State, State requesting teacher e-mails to add to distribution lists.
9. Joint ABE/Literacy content standards done
10. Review Adult Learning Plan was tabled, will need to be re-visited due to State changes.

**Topics for 2009-10 Curriculum Task Force**

There was a lot of discussion and clarification requested by members regarding possible Transitions Task Force and Transformation Task Force.

Brainstorming ideas:

ESL content standards -- CASAS  
Contextualization (aligned with content standards)  
Accelerated learning  
Stackable certification  
Entrepreneurism  
Learning more accessible/year round  
Open entry/ exit  
Career pathways  
Articulation agreements  
Maximizing options  
Distance learning  
Investigate new curriculum/new practices  
Programs on computers/who uses what  
Differentiated curriculum (content/delivery)  
Delivery of curriculum  
Workplace literacy  
Key Train  
Align curriculum with NCRC/other certificates  
Materials available, downloadable and free, what is good?  
Business customized training  
Higher level of achievement for post secondary  
MMC  
ALP  
Technology

Christy will send out a list of possible tasks and members will be asked to prioritize which ones the task force will take on this year.

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Christy will also bring to the next meeting her powerpoint presentation on contextualized learning with all the resources included to share.

Meeting adjourned at 2:35 p.m.