

**Meeting Minutes**  
**January 13 and 14, 2011**

**Present 1-13:** Susan Ledy, Christy Luckey-Nelson, Jo Pamment, Jane Rudisill, Bill sherb, Linda Spoelman, MaryAnne Thorndycraft, Carole Wells  
**Present 1-14:** Kelly de Souza, Jaffria Leach-Orr, Christy Luckey-Nelson, Jo Pamment, Jane Rudisill, Bill sherb, Linda Spoelman, MaryAnne Thorndycraft, Carole Wells

**1. Welcome/Call to order – Christy Luckey-Nelson**

- Sign-In Sheet
- March PTF Meeting Memo
- Collection of Travel Mileage sheets/Mapquest

**2. Review of Agenda –** On Thursday evening, our goal is to begin working to update the GED Content Standards. After discussion it was decided that we would not totally re-vamp the standards but review them and align them with the other standards; ESL and ABE. We will also co-relate the standards to what is on the test.

Friday: Continue working on GED Content Standards  
TEMA Master Schedule Update  
Transitioning to Postsecondary Pipeline  
Conference workshops

**3. Approval of Minutes –** The minutes were approved by Carole and seconded by Jo. Motion carried.

**4. Discussed conference workshops**

- Transitioning from one program to another; Transition Pipeline  
2 conference sessions, a part 1 and part 2 to include ESL  
Linda and Susan will present at the conference.
- .TEMA workshop, showing participants how to get registered, topics, elicit any ideas for topics of interest. Kelly and MaryAnne will present at the conference.
- MaryAnne will call Deb Hargrove to see if it is possible to have 2-3 computer stations by registration for participants to register themselves; self-serve. We will create a big sign over the computers with directions.
- GED Best Practices—moderated by a teacher in Traverse City program. Bring your ideas, share with each other. The updated GED content standards will be disseminated.

Michigan Adult Education Practitioners Task Force  
**Curriculum Task Force**  
Radisson Hotel, Lansing, MI

**5. New Business -**

- .We tabled Common Core Standards at this time.

**6. Next Steps/ Next Meeting Agenda -**

- .We will request to meet the Thursday before our next PTF meeting to finalize the GED Content Standards

Respectfully submitted by MaryAnne Thorndycraft on 1-20-2011