

Meeting Minutes
4-28-2011

Present: Mary Hoag, Jaffria Leach-Orr, Susan Ledy, Christy Luckey-Nelson, Pete Palasinski, Jo Pamment, Bill sherb, Linda Spoelman, MaryAnne Thorndycraft, Carole Wells

1. Welcome/Call to order – by Christy Luckey-Nelson

- Sign In sheet- check if would like to continue next year
- Collection of travel mileage sheets/Mapquest

2. Review of Agenda –

- TEMA Update
- Conference workshops review
- GED content standards update
- 2010-11 Curriculum Task Force Deliverables
- Next year's TF topics

3. Approval of Minutes - The minutes of the March 10 & 11, 2011 minutes were approved as written. The motion was made by Carole Wells/Jo Pamment. All approved.

4. Discussion -

- TEMA Update:
 1. How not to get clogged up with e-mails
 - a. Choose DIGEST on TEMA setting, participant will get one message per strand.
 - b. Use personal e-mail instead of work e-mail
 2. Tweak directions
 - a. Allow no forward
 - b. Don't allow products to be advertised, but someone could endorse products and that would be ok.
 - c. Empower moderator to send message back to person and ask them to modify post.
 3. Create active marketing campaign
 4. Re-post schedule
 5. Address these items next school
- Conference workshops review:
 1. Linda Spoelman's sessions went very well on what you need to be ready for college
 2. GED workshops very well attended
 3. ESL workshop on Pronunciation
 4. Preparing for citizenship—good presenter
 5. Bill Cosby "Come On People" by Corrections—good
 6. TEMA – went well

Michigan Adult Education Practitioners Task Force
CurriculumTask Force
Lexington Hotel, Lansing, MI

7. Too much good stuff at the same time. Strands defined in conference might help.

- Announce TEMA list serve at the ESL workshop on May 6th—Jo will do.

5. New Business -

- **Deliverables:**

1. Revision/release of GED Content Standards
2. Conference presentations at MAETC
3. TEMA list serve and scheduling of moderators/topics
4. Created Michigan Merit Curriculum Guidelines for adults to be included in Adult Education Guidebook.

- **Next Year Topics:**

1. Revising ABE Content Standards
2. What Makes a Person Post Secondary ready?
Create State chart—post secondary readiness—global transitions
Financial readiness
Test scores – readiness skills
Collection of information
Set of skills needed to be successful
Behaviors/soft skills
- 3. TEMA Update
Tweaking directions for both user and moderator
Market TEMA
Use Survey monkey
Guest experts—certain topics
- 4. Transition Pipeline—refine template
Regionally define transition points
Path a student might take
Entrance/exit points for each partner
- 5. Common Core Standards—incorporating into curriculum

6. Other -

- **A motion was made to notify the State to post the Michigan Merit Curriculum recommendations for Adult Education to the Adult Education Guidebook. The motion was made by Mary Hoag/Carole Wells. Unanimously approved.**

7. Next Steps

- We reviewed and made changes to GED Content Standards
 1. Review all areas for formatting consistency
 2. Review i.e. and e.g. (i.e.—that is, e.g.—for example)
 3. Submit to the State for approval and distribution

Respectfully submitted by MaryAnne Thorndycraft on May 3, 2011.