

Accountability Task Force

Meeting Minutes

4.23.2010

Lansing, MI 8:30 A.M.

1. **Call to order:** Doug called the meeting to order at 8:30 A.M. (Morning spent with entire group discussing direction of Task Forces)
2. **Roll call:** Dawn Sanchez (East Detroit Public Schools), , Gregg Dionne (Hazel Park Schools), Cliff Akujobi (DELEG), Julie DeRose (Department of Corrections), Doug Wood (Orchard View Community education), Jeff McNeal (ETC), Gloria Henry (Port Huron), Marilyn Reichardt (Fruitport Schools), Bonnie Truhn (Washtenaw community college), Sandy Thelen (DELEG), Mary Murphy (Mt. Pleasant), Megan Byard (White Lake Area community Education), Michelle Irwin (L'anse Creuse Public Schools)Kandekye Kagyenzie (Detroit Public Schools)
3. **Open issues:**
 - a. August Institute Planning
 - i. Topic discussed:
 1. "nuts and Bolts" how-to information regarding 12-hour rule, assessments, goals, and follow-up using ALP as format for presentation and dividing into groups to address areas specifically.
 2. Performance vs. FTE
 3. Process concerns regarding Transformation
 4. Program Improvement
 - ii. Subcommittee to follow up on planning via online, phone and in-person meetings as needed.
 - iii. Kim Thinnes from Data TF reported on their planning for Institute. ATF to work with data on session as needed.
 - b. ALP Update: Sandy addressed group regarding ALP update
 - i. No change in goal setting policy for 2010-2011
 - ii. P.2: Group decided not to require signature for minimum hour waiver
 - iii. P.1: It is a local decision regarding bridging students

- iv. Effective use date July 1, 2010, can be used immediately upon release and technical assistance will be made available by DELEG to coordinate with release
 - v. Sandy to follow up on the possibility of offering an electronic version to be used as an option
 - vi. Draft to be shared with all PTFs for review to have completed by Spring conference
 - c. Group divided into 3 subgroups to formulate final recommendations to DELEG: See attached notes.
 - d. Deliverables Discussed (add MMC work with Curriculum TF)
 - e. Curriculum subcommittee reviews MMC update with Curriculum TF
- 4. New business:**
- a. Update from Dianne Duthie
 - i. Dianne thanked group for work throughout the year and gave an update on Transformation including boiler plate information availability. A strategy group to convene regarding coordination of adult education, community college, and MWA.
 - b. Planning for 2010-2011
 - i. Program improvement model
 - 1. Accreditations
 - ii. Partnership assessment
 - 1. evaluative tool/template
 - 2. Relation to Transformation report
 - iii. Best Practices
 - iv. Regional accountability template
 - v. State Adult Education Plan
 - vi. Standards of Quality
5. Meeting adjourned by Doug at 3:00 P.M.

Respectfully submitted by Gregg B. Dionne.